

**KENDRIYA VIDYALAYA NO.2 NTPC KORBA**

**VIDYALAYA PALN 2019 - 20**

S. No.	Name of the teacher	Duties/ Responsibilities
1.	Mrs. M. S. Rao (PGT CHEM)	Institution Plan, Reception Committee, Academic I/C (11 <sup>th</sup> and 12 <sup>th</sup> ), Subject Converer, Chemistry Lab, Purchase & Condemnation, Discipline, Childe Right, Internal Complaint Committee, Community and Social Service, Laison with NTPC Authorities
2.	Mrs. A. Khare (PGT PHY)	Time table, Library Committee, Physics Lab, House Keeping (Sec 1 <sup>st</sup> floor), Olympiads and other Examination, Grievance cell, Team for students with special needs
3.	Mr. A. K. Mourya (PGT Comm.)	Institution plan, Reception Committee, Academic I/C (11 <sup>th</sup> and 12 <sup>th</sup> ), Home Exam, Vidyalaya lend Works (sec), Carrere guidance, Subject Committee (So. Sci.), T.A.L and C.A.L (sec), Library Committee, Discipline
4.	Mr. Lakhan Ram (PGT Eco)	Co-Curricular activities (Tagore House), Flag Hosting, Scout & Guide(Scout Wing), Social Science Lab, House Keeping (Sec 1 <sup>st</sup> floor)
5.	Mr. S. K. Choudhary (PGT CS)	Bag Checking (9 <sup>th</sup> to 12 <sup>th</sup> ), Photography/Publicity/Press, UBI & Shala Darpan (11 <sup>th</sup> & 12 <sup>th</sup> ), Admission, Computer Lab, Purchase & Condemnation, Discipline, Olympiads and other examination, School Magazine, grievance Cell, Evacuation Team
6.	Mr. M. Tiwral (PGT Bio)	Institution plan, CBSE, Morning Assembly(late comers), Scout & Guide, NAEP, T.A.L & C.A.L, Bio Lab, Atal Tinkering Lab, Purchase & Condemnation, Evacuation Team, Internal Compliant, Laison with NTPC authorities
7.	Mr. Shailendra Kumar (PGT Eng)	Record of Vidyalaya achievements, Lunch time arrangements, Subject Committee (Eng), T.A.L & C.A.L, Readers Club, SBSB (9 to 12), Library Committee, Olympiad and other Examinations (Eng)
8.	Mr. P. Kesharwani (PGT Hindi)	Co-curricular activities (se. sec.), Morning Assembly overall stage management, Subject Committee (Hin), Rajyasabha Kalyan Samiti, Olympiads and other examination, School Magazine
9.	Mrs. Arati Dash (TGT Eng)	Institution Plan, Academic I/C (9 <sup>th</sup> and 10 <sup>th</sup> ), Co-curricular activities, Morning Assembly, Record of Vidyalaya achievements, Vidyalaya level Workshop(Sec), EQUIP, NEEP, T.A.L & C.A.L, Readers Club, School Magazine, Child Rights, Language Lab(6 <sup>th</sup> to 8 <sup>th</sup> ), Internal Compliant Committee
10.	Mr. C.L. Aditya (TGT Hindi)	Co-Curricular activities (Tagore House), Academic (6 <sup>th</sup> to 8 <sup>th</sup> ) UBI & Shala Darpan (6 <sup>th</sup> to 8 <sup>th</sup> ), T.A.L & C.A.L, Readers Club, Library Committee, Rajyasabha Kalyan Samiti, Library Committee, Staff meeting arrangements, School Magazine, Refreshments
11.	Mr. Arun Pandit (TGT Math)	Academic (9 <sup>th</sup> & 10 <sup>th</sup> ), EQUIP, UBI & Shala Darpan (6 <sup>th</sup> to 8 <sup>th</sup> ), Subject Coveror, Math Olympiads

2.	Mr. A. Dhirte (TGT So.Sci.)	Co.-Curricular activities (Ashoka House), Teaching Aids (Sec & Se. Sec), ACP, SC/ST Scholarship, gate duty,(Fri & Sat), CALP, House Keeping
3.	Mr. M. M. Dewangan (TGT Hindi)	Co.-Curricular activities (Ashoka House), ), EQUIP, SBSB (6 <sup>th</sup> to 8 <sup>th</sup> ), Building Maintenance & Beautification(Civil), House Keeping, Rajyasabha Kalyan Samiti, ACP, gate duty (Before & afterschool)- Mon, Tue
4.	Mrs. M. P. Minz (TGT Sci.)	Ashoka house Associates, Bag checking(6 <sup>th</sup> to 8 <sup>th</sup> ), Scout & Guide, EQUIP, Vishruti, Junior Sci. Lab, Nature/Eco Club, Teaching Aids, Health & Hygiene, CLAP, Exam(Home)
5.	Mrs. Rama Singh (TGT Math)	Reception( Color Party), Raman House, Scout & Guide, Back to Basic, Time-Table(arrangements), Maths lab
16.	Mrs. K. Minj (PRT WE)	Subhash house, furniture, Scout & Guide, House Keeping, Green Vidyalaya & Swachhata Abhiyan, Nature and Eco Club, Building Maintenance & Beautification, Condemnation, Morning Assembly (Mike Arrangement), Beg Checking
17.	Mr. S. D. Joshi (P&HE)	Committee for institutional paln & Advise, Morning Assembly(flag Hosting, Discipline of student), Record of Vidyalaya achievements, SBSB, Furniture Condemnation, Excursion (Secondary), Lunch Duty(6 <sup>th</sup> To 8 <sup>th</sup> ), Evacuation team
18.	Mrs. Pooja Upadhyia	Morning Assembly, late Comers, Cards & Photography, Raman House, records of Vidyalaya Achievements, SBSB(6 <sup>th</sup> to 8 <sup>th</sup> ), House Keeping (Administrative Block & Vidyalaya Entrance), Building Maintenance and beautification, G.K. Quiz, Staff Meeting arrangements, Excursion(Sec.), School Magazine,
19.	Mrs. A. Minj (LiB)	Tagore House, Scout & Guide, Library, House Keeping
20.	Mr. N. K. Gupta(TGT S. Sci.)	Lunch duty(auditorium), house Keeping (Secondary), Raman House
21.	Mr. R. K. Pandey (TGT Sans.)	Lunch duty(auditorium), house Keeping (Secondary), Subhash House, magazine
22.	Mrs. Prabha Sharma(TGT Eng)	Lunch duty, house Keeping (Secondary), Subhash House
23.	Mrs. S. Singhai (Counsellor)	Team for Student with special needs, Carrere gaudiness, lunch duty (language lab), housekeeping, Tagore House, beg checking, NAEP/POSCO
24.	Mr. K.K. Sahu (Sports Coach)	Discipline, gate duty (wed & thus), lunch Duty, Uniform Checking, SBSB
26.	Mr. Brajesh rawat(Comp. inst.)	Photography, Lunch Duty (auditorium), UBI & Shala Darpan, SBSB, Website Updation & Emails.
27.	Mrs. Indu Saxena (Yoga Coach)	Discipline, bag checking, SBSB, Evacuation team, Lunch Duty